**Critical Research at the University of Calgary**

Critical research-related activities at the University of Calgary are defined as follows:

**CRITICAL RESEARCH**

The University of Calgary currently considers *critical research* to be research, scholarship, or creative work that satisfies one or more of the following criteria:

A. Research that is part of the Canadian COVID-19 Rapid Response Research Grants Program;

B. Other time-sensitive COVID-19 related research that is vital to dealing with the current COVID-19 pandemic;

C. Clinical Research in which participant health might be put at risk if the program is suspended;

D. Ongoing research in which significant amounts of data would be completely lost or compromised, if the experiment or project was terminated early/suddenly;

E. Research contract work that can be undertaken while meeting COVID-19 safety principles and in which contract deliverables must be met in order to continue funding.

**CRITICAL RESEARCH INFRASTRUCTURE AND SERVICES**

The University of Calgary currently considers *critical research infrastructure and services* to be those that satisfy one or more of the following criteria:

A. Research infrastructure or services identified as required in support of critical research;

B. Research infrastructure or services required to ensure human health and safety;

C. Research infrastructure or services required to ensure animal health and safety;

D. Research infrastructure that cannot be shut down in a timely manner (less than one day) without significant risk of damage or destruction of the infrastructure in question. This includes sample/material storage infrastructure requiring regular maintenance or consumable replenishment.

**Approval Process**

If you feel that your on-campus work must continue and it meets the criteria outlined above, then you must complete the following approval process. Approval from your Associate Dean (Research) (ADR) or Department Head (if applicable) and the Office of the Vice-President (Research) is required to ensure that your team can access campus in the event of wider access restriction on our campuses.

**Critical Research Designation:**

1. Principle Investigators (or their designate) should complete this form if you feel that your on-campus work must continue and it meets the criteria outlined above. All fields are required.
2. E-mail the completed form to your Associate Dean Research AND, if you have one, your Department Head. Please send to both simultaneously as their reviews may be completed in parallel.
3. Your ADR and/or Department Head will review your form against the criteria above, and either *endorse* or *decline to endorse* the designation. Regardless of their decisions, your form will be forwarded to the VPR Office at avpr@ucalgary.ca, where the final decision will be made.
4. If your **Critical Research Designation** is approved, you will receive a notification from the VPR Office. Approval means that your work and the individuals involved will be registered with the University of Calgary.

Important: Critical Research Designation is required if you wish to continue working on campus when access is restricted. The University of Calgary may withdraw Critical Research Designation if conditions change.

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| Principal Researcher Name: |
| Principal Researcher Department (if applicable): |
| Principal Researcher Faculty: |
| Name of Core/Critical Function: |
| Reason for Criticality: |
| Building and Room Number(s) of requested activity: |
| Is building card access required: Yes | No |
| Frequency of requested Critical Activity: |
| Hours of Operation: |
| Anticipated Time of Entry: |
| Anticipated Time of Departure: |
| How many Personnel need Critical Access (include back-up and support staff): |
| Will any Personnel be working alone: Yes | No |

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| Is a shift system required: Yes | No |
| Names and UCID of all individuals undertaking Critical Activity (include back-up and support staff):*This should include Faculty, Staff, Postdocs, Graduate Students* |
| Nature of the Critical Activity (type and scope of work): |
| With reference to the definition of Critical Research and/or Critical Research Infrastructure, please explain the justification of the described work as Critical Research and/or Critical Research Infrastructure: |
| Are there any Safety Concerns for your Lab/Workspace while conducting Critical Activity: Yes | NoIf Yes, please describe: |
| Does your Critical Activity require or depend on support from other units: Yes | NoIf Yes, please describe: |
| Does your Critical Activity require or depend on support from outside vendors: Yes | NoIf Yes, please describe: |
| Additional Information or Considerations: |
| Please describe the stages and timeline required if a complete shut-down is required: |

**ENDORSEMENT APPROVAL**

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| *Only ONE signature of endorsement is required from your Faculty* |  | *Only ONE signature of approval is required from the Office of the Vice-President (Research)* |
|  |  |  |
| Department Head |  | Vice-President (Research) |
| **OR** |  | **OR** |
|  |  |  |
| Associate Dean (Research) |  | Associate Vice-President (Research) |